

International Exchange Fact Sheet/ Academic Year 2015/2016



International Service Office

Mailing address:	Contact:	Website
<p>Universidad Pontificia Comillas Servicio de Relaciones Internacionales C/ Alberto Aguilera 23 28015, Madrid, España Tel. +34 91 542 2800</p>	<p>* Amparo Hernández, Director and Coordinator for International Courses in Spain: ahernandez@comillas.edu * Carmen González, Mobility Coordinator, Erasmus Agreements, Incoming and Outgoing students: cgonzalez@comillas.edu * Raquel Roncero, Erasmus Placements, Staff Mobility: rroncero@comillas.edu * Marta Albacete, Social Networks and Web Editor: albacete@comillas.edu * Joseph Munz, International Promotion: jmunz@comillas.edu * Alvaro Lozano, International Courses (Abroad): alozano@comillas.edu * Milagros Galindo, International Courses (In Spain): mgalindo@comillas.edu</p>	<p style="text-align: center;">www.comillas.edu (Go to International Section)</p>

Important Information 2015/2016

<p>Exchange Nomination Deadline Fall Semester: May 1st, 2015 (non-European Union students) June 1st, 2015 (Erasmus students) Spring Semester: October 1st, 2015 (non-European Union students) November 1st, 2015 (Erasmus students)</p>	<p>Visa Students from non-European Union countries must be in possession of a visa before arriving in Spain. (More information: http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/Estudiar.aspx</p>
<p>Academic Semester Calendar Fall 2 Sep to 23 Dec, 2015 Spring 13 Jan to 20 May, 2016 (exam period included)</p>	<p>Exams: There will be an exam period at the end of each academic semester. There will be an extra exam session for re-sit of exams in June. (See academic calendar)</p>
<p>Orientation Sessions Fall Semester Aug 26-27, 10:00 am Spring Semester Jan 8 and 11, 10:00 am</p>	<p>Level Test in Spanish Students interested in enrolling in the course "Spanish for International Students" must take an online level test.</p>

Student Services

Information and Accommodation Office: provides information on the different types of lodging for students in Madrid.
<http://www.comillas.edu/alojamiento>

Library: The Universidad Pontificia Comillas has an extensive Library System, with the Main Library on the Cantoblanco Campus and a second Reference Library downtown, providing a wide selection of bibliographical material and documents to cover its teaching, study and research needs.

Pastoral Services - Cultural Activities - Solidarity and Development Cooperation – Sports - Psychological Attention Service - Social Work Unit - Office for Internships and Employment - Institute of Modern Languages – Laboratories - Cafeterias and Dining Rooms - Bookshops, Printing and Photocopying Facilities

24 Hour Emergency Telephone

This number provides 24-hour personalised attention and service to international students in case of emergency (provided at Orientation)

Health Care and Insurance

Students from the European Union and the European Economic Space (Norway, Iceland and Liechtenstein) and Switzerland must bring their European Health Card with them (information on: <http://ec.europa.eu/social/main.jsp?catId=509&langId=en>)

Students from non-European Union countries: must have an insurance policy which covers sickness, hospitalisation, accidents and civil liability for the entire period of stay at the Universidad Pontificia Comillas.

Living in Madrid

Madrid, the capital of Spain, is a cosmopolitan city with more than four million inhabitants. It is the site of Spanish government and is the most important financial and cultural centre in the country.
 The cultural, leisure and sports offering is rich and varied. It has countless theatres and museums, such as the "El Prado" National Museum, the Thyssen-Bornemisza Museum and the Queen Sofía Centre for the Arts.

Arrival in Madrid: The Madrid-Barajas Airport is located some 12 kms away. There is access to the city by bus, metro or taxi.

Transportation Network: The "Metro" is the quickest way to reach any part of the city, although Madrid also has a wide network of buses.

Climate: Madrid has a continental Mediterranean climate. Winters are cold, with temperatures below 6° C, frost at night and occasional snow. Summers are hot with average temperatures around 24°C in July and August and with highs that sometimes exceed 35°C.

Faculty Coordinators of International Relations

FACULTY OF THEOLOGY

<http://www.upcomillas.es/es/internacional/para-estudiantes-extranjeros/infomacion-general-incoming>

Cantoblanco Campus

Pedro F. Castelao

E-mail: castelao@comillas.edu

Universidad Comillas, 3. 28049 Cantoblanco, Madrid

Tel: (+34) 91 734 39 50/ Fax: (+34) 91 734 45 70

FACULTY OF HUMAN SOCIAL SCIENCES

(Philosophy, Psychology, Education,
Social Work, Translation and Interpreting,
International Relations)

<http://www.upcomillas.es/chs/es/internacional/estudiantes-extranjeros/intercambio-comillas-chs>

Cantoblanco Campus

Patricia Vázquez

E-mail: pvazquez@comillas.edu

Universidad Comillas, 3. 28049 Cantoblanco, Madrid

Tel: (+34) 91 734 39 50/ Fax: (+34) 91 734 45 70

ENGINEERING (ICAI)

<http://www.icaicomillas.es/en/>

Alberto Aguilera Campus

Alberto Zanmatti

E-mail: azanmatti@comillas.edu

Alberto Aguilera 25. 28015, Madrid

Tel: (+34) 91 542 28 00/ Fax: (+34) 91 559 41 33

FACULTY OF ECONOMIC SCIENCES AND BUSINESS ADMINISTRATION

<http://www.icade.upcomillas.es/es/facultad-de-empresariales/intercambio-empresariales>

Alberto Aguilera Campus

Mar Escalante

E-mail: escalante@comillas.edu

Alberto Aguilera 23. 28015, Madrid

Tel: (+34) 91 540 61 75/ Fax: (+34) 91 541 77 96

FACULTY OF LAW

<http://www.icade.upcomillas.es/es/facultad-de-derecho/internacional>

Alberto Aguilera Campus

Mónica González

E-mail: mgonrodriguez@comillas.edu

Alberto Aguilera 23. 28015, Madrid

Tel: (+34) 91 542 28 00/ Fax: (+34) 91 541 48 36

UNIVERSITY SCHOOL OF NURSING AND PHYSIOTHERAPY

<http://www.upcomillas.es/es/internacional/para-estudiantes-extranjeros/infomacion-general-incoming>

Ciempozuelos Campus

María Galán

E-mail: mgalan.rrii@comillas.edu

Avda. San Juan de Dios, 1 - 28350 Ciempozuelos, Madrid

Tel. (+34) 91 893 37 69 Ext. 483